

Appendix A

EE ABET Committees and Responsibilities

Committees	Sub-committees/ Members	Responsibilities
Educational Objective Assessment/ Evaluation		<p>Criterion 2: Program Educational Objectives</p> <ul style="list-style-type: none"> * Establish Educational Objective assessment and evaluation process; periodically document and demonstrate the degree to which the objectives are attained. * Assess alumni career and professional accomplishments * Produce related report(s) * Collect sub-committee reports used in making recommendations to improve the program.
	AEPEC (Alumni Accomplishment and Employer Perception Evaluation Committee):	<ul style="list-style-type: none"> * Conduct Alumni Survey * Conduct Employer Survey * Produce related report(s)
Program Outcome Assessment/ Evaluation		<p>Criterion 3: Program Outcomes</p> <ul style="list-style-type: none"> * Establish and revise Program Outcomes. * Describe relationship of Program Outcomes to program Educational Objectives. * Describe relationship of courses in the curriculum to the Program Outcomes. * Schedule program outcome assessment activities based on courses. * Describe the level of achievement of each program outcome. * Discuss what evidence will be provided to the evaluation team that supports the levels of achievement of each program outcome * Collect sub-committee reports used in making recommendations to improve the program.
	SAPEC (Student Academic Performance Evaluation Committee):	<p>Assessment and evaluation of student academic performance</p> <ul style="list-style-type: none"> * Collect Program Outcome measurement data * Maintain a database for external exam scores (GRE, TOEFL), CGPA. * Produce related report(s)
	SPEC (Student Perception Evaluation Committee):	<p>Student perception assessment surveys</p> <ul style="list-style-type: none"> - Conduct Graduation Survey - Conduct Summer Training Student Survey - Conduct Summer Training Employer Survey * Produce related report(s)
	Documentation:	<ul style="list-style-type: none"> * Collect course materials, e.g., course syllabi, sample student work, faculty CVs and outcome folders.
Educational Process Coordination Committee		<p>Criterion 4: Continuous Improvement</p> <ul style="list-style-type: none"> * Describe the available information, such as results from the assessment processes related to Criteria 2 and 3. * Describe actions taken to improve the program since the last general review. Indicate why (the basis for taking action) and when each action was implemented and the results of implementation. * Propose recommendations to improve program. * Produce related report(s)

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Curriculum Committee		Criterion 5: Curriculum <ul style="list-style-type: none">* Maintain the curriculum aligned with program educational objectives and program outcomes.* Propose recommendations for curriculum improvement.* Produce related report(s)
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